

Felan

Languju



Contact

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Languages

Indonesian – C1

English – B1

Hobbies

- Gaming
- Photography
- Culinary
- Tracking

Certifications

Competence Certification: **Human Capital Supervisor, Interviewing Skill, Facilitation Skill, & Succession Planning**

Summary

Senior Human Resources specializing in recruitment and industrial psychological test tools. Experienced conducting employee hiring and onboarding, industrial relationship and HR records. Reliable and organized team member with the ability to communicate effectively and handle office changes. Skilled at maintaining relationships, and representing shared company values. Proficient with HRIS (oracle).

Skill Highlights

- Recruiter
- Strong decision maker
- Problem solver
- Interviewer
- Service-focused

Experience

Human Resource Spv - 04/2007 to 06/2009

PT. DUTACIPTA PAKAR PERKASA, Surabaya

- Assist in talent acquisition and recruitment processes.
- Conduct onboarding and help organize training & development initiatives.
- Provide support to employees in various HR-related topics such as leaves and compensation and resolve any issues that may arise.
- Gather and analyze data with useful HR metrics, like time to hire and employee turnover rates.
- Conduct & manage general affair.
- Conduct SHE

Human Resource Sr - 06/2009 until now

PT. BANK PANIN, Tbk., Surabaya

- Assist in talent acquisition and recruitment processes.
- Conduct & manage employee onboarding and help organize training & development initiatives.
- Provide support to employees in various HR-related topics such as leaves and compensation and resolve any issues that may arise.
- Ensure compliance with labor regulations
- Organize quarterly and annual employee performance reviews

Education

Bachelor Degree of Psychology (Industry & Organization):

Universitas Katholik Widya Mandala Surabaya – 2007

Master Degree of Management (Human Resource Management):

Universitas Hayam Wuruk Perbanas Surabaya - 2024